



State Meeting January 4, 2020

Steinart High School
Klockner Road
Hamilton, NJ

After the determination that a quorum was present, the meeting was called to order by State President Ingrid Williams (Nu) at 10:00 a. m.

The **Pledge of Allegiance** was led by Irene Maskaly (Iota), Second Vice President.

The **Motivational Thought** was delivered by Catherine Schofield (Iota), State Motivator. Catherine shared her thoughts on reflection for the new year. She shared a story that her students had told her about 2020 being a special year. Each month will have a unique day; 1/20/20, 2/20/20 and so on. Catherine shared that each year she, like so many, start off making a New Year's Resolution and each year they do not turn out as well as planned. She shared several examples of resolutions that did not go so well. She challenged the membership to consider a different type of resolution this year. What if we all chose something that would make a difference? Catherine shared a variation on the *The Star Thrower*, called, "The Girl with the Starfish."

She asked the membership, "What difference do you think you will make? She challenged the members to be more aware.

We can do what we can do. Add together everyone.....

She reiterated President Williams' words, "We can and we will....."

President Ingrid Williams announced the locations of the committee meetings:

Chapter Presidents	Library
Program Planning/EEC	124
Membership	123
Convention	122
Rules & Bylaws	B3
Historians	B1
Necrology	L1
Scholarship & Stipends	B4
Book Drive	B4
Induction	L1

At 10:09 a.m. members adjourned to committee meetings.

Meeting resumed at 11:18 a.m. President Ingrid Williams announced that a quorum was present.

Rules of Order were announced by Carol Ritter (Nu), State Parliamentarian.

Approval of Minutes:

The minutes of the September 7, 2019 State Meeting have been read and approved by the appointed committee: Megan Connolly (Alpha,) Mary Lou LeCompte (Lambda) and Chris Musick (Nu). There were not any corrections to the minutes.

Correspondence: Gail Starr (Omicron),

Gail Starr (Omicron), State Corresponding Secretary reported that between September 6, 2019 and January 4, 2020, the following cards were sent:

Get Well (1): Carol Scelza (Eta) serious illness

Condolences (4):

- Family of Bernice Young (Eta)
- Carol Boehm (Lambda) loss of father
- Family of Patricia Fletcher (Nu)
- Friend of Laura Lewis (Sigma): Carolyn Smith

Congratulations (4):

- Sarah Howarth (Nu) birth of twin sons
- Kimberly Dickstein (Iota) NJ TOY
- Rosalind Ribuado (Omicron) Barnegat School Hall of Fame
- Dr. Barbara Wheeler (Omicron) AMTA Lifetime Award

Thinking of You (2):

- Carol Scelza (Eta)
- Harriot DiLeonardo (Eta)

Holiday Greeting cards were mailed to past president and holiday greetings were emailed to all members with a current email address.

Gail reported that a holiday card was received from Iota.

Correspondence Received September 6, 2019 – January 4, 2020:

For those of you attending the Jersey Girl Dinner in Philadelphia, please remember to sign up today and send your check to Ellen Hahn at: 98 Wildwood Avenue, Villas, NJ 08251.

Please send card -worthy information to dkgnjcorrespondingsecretary@gmail.com The full report is on file with the State Corresponding Secretary and the State Recording Secretary.

Treasurer's Report:

Ellen Hahn (Beta), State Treasurer reported that the Starting Balance was \$11,882.30 the current balance as of December 16, 2019 was \$ 9,944.70

Synchrony Bank 12 month CD APY 2.76% matures 4/13/20	\$28,570.88
Synchrony Bank 12 month CD APY 2.66 matures 6/07/20	\$25,313.95
Capital One 360 Commercial Savings currently paying 0.40% APY	\$12,228.34
TD Bank Savings	<u>\$11,707.62</u>
	\$77,820.79

Ellen said that she will revise this before convention to reflect the new dues timeline. The full report is on file with the State Treasurer and the State Recording Secretary.

President's Report: Ingrid Williams (Nu)

President Ingrid Williams began by saying that she would like to thank the committee chairs who met with their committees today. The January state meeting is always filled with decisions and information that needs to be addressed before our state convention, which begins in 83 days.

This fall President Williams had the opportunity to attend five chapter meetings, including Nu Chapter. She thanked Alpha, Pi, Omicron and Eta for their invitations to join them at a meeting. President Williams shared that she has decided that this is her favorite part of the job she wishes that all of the members could join her in attending other chapter meetings to see the many creative ways to run a chapter meeting and to have an opportunity to meet the phenomenal women who make up our state organization. President Williams shared that she came away from these visits energized and in awe of this organization and the women who belong to it.

President Williams congratulated Iota member Kimberly Dickstein Hughes from Haddonfield High School who was selected as the New Jersey State Teacher of the Year. She also congratulated Lambda member Carol Boehm from Red Bank, who was selected as the Primary School Governor's Educator of the Year and to Dr. Barbara Wheeler who was given a Lifetime Achievement Award from the American Music Therapy Association.

President Williams stated that registration for the DKG International Convention in Philadelphia opens on Monday, January 6th. The early bird registration of \$180 is open until March 6th, at which time the registration jumps to \$200 and is open until June 7th. After June 7th, registration jumps to \$300. Reservations to stay at the Philadelphia Downtown Marriott Hotel can also be made now. President Williams encouraged members to make arrangements this month. Information on the Jersey Girls Dinner is also available on the trifold that is on display today. The cost is \$50 for a DKG NJ member and \$58 for a guest. Members were encouraged to sign up early.

President Williams shared that all of our records, both state and chapter, had to suddenly be removed from Georgian Court this past fall. Chapter representatives were invited to Mary Lee Batestko's home to gather their records. President Williams thanked Mary Lee for agreeing to keep these records until chapters could make arrangements to get to her home to collect what was theirs. President Williams shared that we are in the process of trying to secure a place that would allow us to store our state records while at the same time not severely restricting our access to them. If you have any suggestions, members were encouraged to share them.

President Williams shared that our original charter was found and it has been framed. In addition, two plaques, one listing all of the state presidents and the other listing the recipients of the Dedicated Service Award, were found and sent out to be updated. A new plaque for our Rosebud Award was ordered and updated. Two of the plaques and the charter are on display here today. All of them will also be on display at the state convention.

Our state project, For the Love of Books, is making great progress toward our goal of 15,000 books. Although a total from all of the chapters is not yet available, President Williams shared that so far, ten chapters have collectively donated a total of 6,990 books to underprivileged children throughout the state since September. President Williams offered kudos to everyone for

making this happen. President Williams is confident that the goal of collecting 15,000 books by June will come to fruition.

President Williams shared that due to our declining membership, our state finances have also been dwindling. The Executive Officers have tapped into their creative financial juices and are trying a few new things this year. First, a Visa Business Card was opened that gives us cash back on all our purchases. It will be used to order our supplies, pay the bill at convention, etc., all while getting some money back from what we spend. With the blessing of Rho Chapter, we have decided to sell the rose pashminas at the International Convention in Philadelphia. This will be a money-maker for the state. We know how popular they have been at our own state convention and we are hoping the DKG International community likes them as much as we do. We're also hoping they keep the temperatures way down during the Convention so people are looking for something to keep them warm! We are now discussing other ways to accept payment via Venmo, PayPal or Zelle! Nothing definitive has been decided yet but it seems like not everyone carries cash or checkbooks anymore and we need to be ready to take other forms of financial payment.

Margaret Niemiec and Jeanne DelColle will talk about the Leadership Conference in June. This will not be just officers training; this is LEADERSHIP training. We are inviting EVERYONE – DKG as well as non-DKG members – to join us on Saturday, June 6th. Please mark your calendars now for this exciting event.

President Williams shared that she is looking forward to seeing everyone at our state convention in March.

Standing Committee Reports:

Program Planning: Dr. Nora Pollard (Lambda), State First Vice President and Programming/EEC Chair

Twelve chapters were represented at this meeting. The committee reviewed thirteen proposals for workshops at the 2020 DKG NJ convention that were received and discussed at the meeting. Eight proposals were accepted for the 2020 convention with a balance of programs to interest all members. Topics that will be included are travel, the arts, and teaching techniques. Presenters will be contacted during the week of January 6, 2020 to confirm their interest in presenting. Two alternate presentations were selected in case someone has changed their mind.

The luncheon speaker will be a representative from the Alice Paul Institute in honor of the 100th anniversary of the passage of the amendment to the US constitution granting women the right to vote.

The chapter votes for the book selections for convention were tallied. *Where the Crawdads Sing* was the favorite. *Educated* and *Becoming* were tied. The committee broke the tie in favor of *Educated*. The chair of the committee will reach out to the presenters and provide Jan Paxton the needed information to be included in registration materials for convention.

Membership: Irene Maskaly (Iota), State Second Vice President and Membership Chair

The combined Membership & Induction committees had eighteen members in attendance. Amy Weinstein and Angela Castellanos gave an overview of the Induction ceremony and chapter responsibilities including of the red book that the initiates sign. In addition, they discussed the importance of attending the convention. They shared that certificates, pins, materials are

available on the international site. Any members as well as inductees who need special accommodations; please let them know.

Membership Chairs were shown a sample New Member Kit and told how to access this as well as important materials on the International website. Members were given a brief review of responsibilities to prospective Inductees.

Chairs were reminded to complete the Confirmation of Invitation to Membership Form which must be completed by February 1st 2020. This is a Google form and will be shared with the membership chairs.

Rules relating to the Induction of Collegiate Members' and their dues & fees were reviewed and can be found at www.dkg.org under Governing Documents; Go To Guide, pp.. 14-15 and 18.

Ideas and strategies were shared for inviting new members as well as publicizing our society.

Materials were distributed to Presidents whose representatives missed the meeting.

It was agreed that the 2020 Membership Goal for Chapters will be to induct at least three new members. Strategies to identify new members, retain present members, and reclaim past members were discussed.

Chapter Membership Chairs will

- Share information from today's meeting with their Chapter President and members
- Provide new member as well as prospective member information
- Begin to look for potential members for initiation 2021
- Utilize the state and international websites as their go to place for information
- Share their needs with the State Membership Chair.
- Utilize the New Member Recruitment Plan

Convention: Angela Belmont (Alpha), Jan Paxton (Alpha)

The convention meeting had fourteen members in attendance. All chapter responsibilities were reviewed and questions/concerns addressed.

A new category has been added to convention registration. If you are ONLY attending the Induction Ceremony or the Celebration of Life Ceremony, there will be a \$10.00 registration fee. Name badges may be picked up prior to the event. For insurance purposes, it is mandatory that EVERY member be registered for ANY part of the convention.

This year, award recipients will have their pictures shown on the big screens at the front of the ballroom. (This will include Rose Award Recipients). Chapter Presidents, please start taking pictures of your members for future use!

In an effort to conserve funds, there WILL NOT be a "gift" included with your convention materials this year.

All forms needed for convention have been placed on the DKG-NJ website, including forms for AV-Materials, Banner Carrier Information, Ads for Program Booklet, etc. Attendees were reminded to continually check the DKG-NJ website for important information regarding convention.

Rules and By-Laws: Dr. Barbara Glazewski (Lambda) and Annabelle Boehm (Lambda)

Eight chapters were represented at the meeting. The committee will continue to work on updating the state bylaws and standing rules. An electronic working group of meeting attendees was organized to share questions and progress. The committee will continue to integrate changes resulting from Austin international convention.

Finance: Jane Flanagan (Xi), Lucille Ziegler (Zeta), shared the report for Gail Griffin (Nu):

This year the Finance Committee did the majority of the work formulating the 2020-2021 budget through emails. Members include Jane Flanagan, Lucille Ziegler, Jan Paxton and Ellen Hahn. The budget was discussed, formulated and sent to the Executive Board for review. The Designated Fund Sheet for 2019-20 was updated. Adjustments were made to line items based on recommendations by the Executive Board.

- Lines 3 and 4a have been omitted. Printing and Postage for the state newsletter.
- The money from above was used for a new line item 14f. Storage facility rent may be needed.
- Various line items have been reduced or increased depending on the amounts used last year.

The adjusted proposed budget was re-sent to the Executive Board in mid-December in preparation for their vote today. On behalf of the Finance Committee, we move that the Proposed Budget for 2020-21 be adopted by the Executive Board and the budget be presented to the general membership at convention. The motion was passed 22 in favor and none opposing.

Historians: Elizabeth “Puddy” Flynn (Mu) and P. J. Madreperl (Mu)

This committee had eleven chapters represented. This was the second meeting of this new committee. Purpose of committee is to explore how to save State records in a digital format, after determining what items are most essential to save, what format, where to place for long term, how to access, etc. It was informative and we look forward to working with the chapters to achieve our goals.

Information from the September meeting was reviewed:

- Records existed in three different locations.
- The records at Georgian Court had already been retrieved and distributed to the appropriate chapters.
- The State records from there were given to the Committee chairs for review.
- Records still exist in the Trenton Library and Newark Historical Society. Beta has been going through the records in Trenton and organizing them. Gamma has begun to look through them as well.

The committee agrees that records held in Chapters should be maintained in a consistent fashion and organized with a guide to assist Presidents and Historians in adhering to state guidelines for record keeping. Chapters will begin by obtaining the membership information, financial/ treasurer’s reports, minutes of meetings and Chapter charters. Chapters will gather the

appropriate years of information and be prepared at the next meeting to discuss creating a format that will be shared with all chapters.

The committee would like to meet with the Executive Board to discuss their vision for saved information such as convention books, red books, chapter minutes, Presidents' scrapbooks. The committee will review materials stored at Trenton Library and Newark Historical Society, The committee will be asking all past Chapter Presidents and State Presidents for their scrapbooks to review. They plan to compile a list of contact people for each chapter in order to acquire and disseminate information. The committee will meet again in September 2020.

Scholarships and Stipends: Pam Watkinson (Rho), Wilhelmina Bryant (Lambda) and Susan Relles (Theta)

The Scholarship Committee met on January 4, 2020 to discuss the evaluation process for selecting a candidate for the Margaret Able Scholarship to be awarded at our annual Convention. The co-chairman of this committee were Wilhelmina Bryant and Susan Relles. Also, representing the Bozart Scholarship was Pam Watkinson. There were no candidates for this award. We discussed the criteria for the award and reviewed how to evaluate each candidate's package. Included in their package was to be a completed application, an essay, two professional references, and a personal reference. Each candidate will be evaluated using a rating scale. The Candidate to receive this award will be chosen prior to our State Convention. The committee was in awe of some of the applicants and we should consider inviting them to join the organization. Please encourage your members to apply, there were also no applicants for stipends.

Leadership: Dr. Margaret Niemiec (Rho) and Dr. Jeanne DeColle (Eta)

One of our charges of this committee is to plan for the State Leadership Conference which will be held on June 6 at Steinert High School. Our keynote speaker will be Dena Breslin. Dena is the founder of Dena B Consulting. She has over twenty years of experience in various business enterprises including consulting and sales and is a Certified High Performance Coach with Brendon Burchard. Dena has shared her expertise with our Rho sisters on many occasions and you will find that she is entertaining and thought provoking.

We anticipate the day beginning around 9:00 am with time for Dena's presentation, opportunities for group work and sharing. After a catered lunch, there will be time for our President, Ingrid Williams, to meet with Chapter Presidents and for our other officers to meet with their chapter counterparts. It will be a full day! Members were reminded to look for additional information in the Winter Newsletter. Registration information will be available at the Convention.

There will be a \$10 fee to cover the cost of the luncheon. The conference is open to new chapter leaders as well as to any State Organization members. Members are encouraged to come and bring a friend.

Announcements:

All committee reports are due on January 11, 2020, one week from today. The review committee will have two weeks to review them from the date they receive them.

Special Awards: Barbara Henderson (Epsilon)

Please remember that this year will be the Rose Bud Award and we will be having a photo shown as part of the slide show.

The Dedicated Service Award will be announced at convention. The committee was thanked for their time and work in selecting this person.

Necrology: Jane Murphy (Sigma)

Members were reminded that Form 6 and Form 2 are due on February 1, 2020. The names of members who have passed away during this year were shared with the membership.

Members were once again encouraged to keep the Biographical Data sheets up to date so that a fitting tribute can be given at the service on the Sunday of convention. Update photos were also recommended.

International Convention: Barbara Smith (Omicron)

Barbara Smith encouraged members to download the DKG app if they have not already done so. She shared that registration for the DKG International Convention in Philadelphia opens on Monday, January 6th. She encouraged members to go to the International website and to view Video 3 to learn more about this exciting venue.

Barbara shared that the committee is still looking for potential workshop presenters and that proposals are due a 11:59 CST on January 6, 2020.

The committee is anticipating a large number of first time attendees and that these “newbees” will be invited to a special presentation.

This is a BYOB (Bring Your Own Bag) since this is a bag less convention.

President Williams shared that Becky Sadowski will be our International State Guest and that she is running for President at this convention. She also shared that our guest from last year, Jane Turner is running for 2nd Vice President and that this seat is contested.

DKG magnets are being sold today for \$5.00. They can be put on your car, your file cabinets at work or on appliances.

President Williams thanked Diana Vasil (Gamma) and Karen Gronikowski (Gamma) for being our hostesses for today, they were applauded for their time and flexibility!

At 12:15 p.m. a motion to adjourn was made by Michele Klamerus and seconded by Irma Lorenz. The meeting was adjourned by President Williams.

Respectively Submitted,

Pamela Albert Devine

Dr. Pamela Albert Devine (Mu)
State Recording Secretary

Approved by Appointed Minutes Approval Committee

Megan Connolly

Chris Musick

Megan Connolly (Alpha)

Chris Musick (Nu)