



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS
DELTA KAPPA GAMMA™

New Jersey Alpha Zeta State Organization
Saturday January 14, 2017

Call to order - Alpha Zeta State President, Barbara Smith (Omicron), called the AZS Executive Board Meeting to order at 10:00 a.m. in the all-purpose room of the Sayen Elementary School in Hamilton, N.J.

Opening motivational thought - Alpha Zeta State Motivator, Babette Wise (Pi)

Flag Salute - Treasurer, Ingrid Williams (Nu)

President Smith instructed committee members and chapter presidents to meet in assigned rooms from 10:15 to 11:15 a.m.

President Smith reconvened the meeting for matters of business at 11:30 a.m.

Parliamentarian - Peggy Madison (Sigma) reviewed the rules of order as per our Bylaws.

A quorum being present, the meeting was called to order.

Recording Secretary - Susan Davis (Epsilon) – The minutes for the September 10, 2016 Executive Board Meeting were approved as amended. They will be signed and placed in the archives and posted on the AZS website.

Corresponding Secretary - Ingrid Williams (Nu) – read received and sent notes.

Treasurer - Ellen Hahn (Beta) - provided the treasurer's report. Checking account balance: \$18,270.41; Margaret Abel Scholarship Fund: \$64,601.86; designated Funds: 55,281.57; CD Account: \$27,019.05; Capital One 360 Commercial Savings: \$5,917.79; TD Bank Savings: \$22,581.90. Hearing no questions from the floor, the report will be filed.

President's Report - Barbara Smith (Omicron)

President Smith reported that the executive committee met in October and November to prepare the Alpha Zeta State Strategic Plan. The planning will continue this spring to develop specific activities and evaluation methods for the plan. The format for the plan will be modeled from the new international format. The committee met in December for state planning purposes.

The meeting minutes for the annual Alpha Zeta State Convention will be approved using a Minutes Approval Committee. The appointed committee was announced without objection as: Chair, Mary Conover, Jane Tallmadge and Kim Falcone.

Due to personal reasons, a letter from the parliamentarian, Lori Daly, asking to be excused from her duties was accepted. A new parliamentarian, Margaret Madison, was appointed parliamentarian for the remaining months of the biennium.

Congratulations were offered to an Iota member, Irene Maskaly, who had her watercolor painting, "A Summer Visitor," accepted by The Arts & Humanities Jury of the Delta Kappa Gamma Organization.

Committee chairs were recognized for working diligently with their committees to accomplish their goals this fall.

State committee chairs were sent a new report format that will be used to write their final biennium report, published in the annual convention program. Copies of this template were sent to the state chairs and are available to be downloaded from our website. Due February 28th to Barb Smith.

State committee chairs will submit a review of their appointed position via a form they have received. Due February 1st to Barb Smith.

To involve all members of Alpha Zeta State, a volunteer/recommendation form will be sent to each chapter president, to share with each chapter member, requesting they volunteer or recommend someone who would be willing to serve as a committee chair and be involved at the state level of Alpha Zeta State. This form will also be available online after February 28th. It will be due April 1st to Ingrid Williams.

Members were advised to take note of the copyright warnings and information sent to us by Headquarters in the DKG News, noting the seriousness consequences of copyright infringement.

President Smith visited two chapter meetings this fall.

The Northeast Regional Conference is July 12-14, 2017 in Windsor, Ontario, Canada. Passports are needed to attend. Update your passport if it expires within 6 months of your return trip home from Canada. Members are encouraged to attend for personal and professional growth. New state officers will be trained during the conference.

Chapters were reminded to check their responsibilities for the AZS Convention March 31, 2017 - April 2, 2017 to be sure they are completed.

REMINDERS FROM INTERNATIONAL

- International is seeking your submission for nominees for the prestigious DKG Award, The International Achievement Award. Paperwork is available online at www.dkg.org and each chapter president has been sent a copy to give to each chapter member. The Award must be postmarked by March 1st.

- International Scholarship Application is due, electronically, February 1st. It can be downloaded at www.dkg.org. International has asked all chapters to use Facebook, Twitter, Websites, and newsletters to spread the word.
- International has asked for proposals, from each DKG member, to consider changes to the International Standing Rules and Constitution. A Proposal Form has also been sent to each chapter president to share with all their members. Each proposal requires a separate form. All forms are due to Cathy Daugherty, electronically preferred, or postmarked, no later than October 1, 2017.
- Please consider writing for the DKG *Bulletin: Collegial Exchange* or *online Journal* or submitting work to the DKG Art Jury.
- Our International President, Carolyn Pittman, has encouraged us all to use the “Butterfly Effect” taken from the book “The Butterfly Effect” a small book by Andy Andrews (2009, Simple Truths, LLC). www.simpletruths.com. President Pittman states that each one of us can make a difference and this can make a positive difference for our organization. Please read the article in the last *DKG News* and let’s see how many of us can make a difference for AZS and DKG.

Committee Standing Reports (complete committee reports are attached as reference)

Membership - Dr. Pam Devine (Mu) Membership, Expansion (Pam Miller) and Initiation, Amy Weinstein (Gamma), Carol Boehm (Lambda) and Angela Castaneda, (Gamma) committees met together. The initiation chairs presented a detailed agenda with important information about the initiation ceremony for the AZS Convention. The expansion committee encouraged chapters to identify schools/districts for new members and to follow the DKG Membership Plan in each chapter. A goal is to have 2 initiates from every chapter. Currently there may be about 34 – 40 new members being initiated this year. Membership chair reviewed the responsibilities of the chapter membership chairs for January and February. Forms are due February 1st to Pam Devine for membership and Necrology forms are due to Ruth Mooney by February 1st, as well.

The revised DKG Reorientation to Membership PowerPoint was share with the committee members and they were encouraged to utilize this in the chapters.

The International Strategic Plan was reviewed by the membership chairs so they could focus on the goals for the new plan. AZS goals were shared with the attendees as well.

Rules and Bylaws - Co-Chairs, Dr. Barbara Glazewski (Lambda)/Irene Maskaly (Iota)

Joanne Hill moved to extend the reporting time of the Rules and Bylaws Committee to a maximum of fifteen (15) to explain the proposed changes to the existing documents. The motion was approved.

The Rules & By-Laws committee met with Chapter Chairs/Representatives to review the proposed changes and rationales sent out to chapters. The co-chairs provided copies of the proposals to all chapters, and posted it online so members had the opportunity to review and discuss the proposals for today’s meeting. Their input, responding back to Glazewski and Maskaly, was to be done no later than November 15th, in preparation for the January meeting, presentation and voting.

The proposed changes were read aloud. The chairs noted that as per Article XV.A., the proposed changes will be published in the winter AZS Newsletter. Approval to present the proposed changes at the 2017 state convention was requested. Maskaly moved to consider the proposed changes to the AZS Bylaws and Standing Rules for presentation to the membership at the AZS convention in April 2017. The motion was approved - 21 votes in the affirmative and 2 votes in the negative.

The Bylaws amendments and subsequent Standing Rule changes will be prepared for presentation to the membership in the Winter AZS Newsletter and ultimately brought to the AZS convention for a vote.

Convention - Mary Jean DiRoberto (Rho), Jan Paxton (Alpha), Susan Davis (Epsilon) Chapter responsibilities for the 2017 Convention were discussed. Arrangements and information about the 2017 convention were given to the committee.

Nominations - Roxanne Adinolfi (Sigma)

The Nominations Committee met on November 19th at the Town and Country Restaurant with the purpose of developing a slate of officers for the 2017-2019 AZS Biennium. The following slate was presented to the Executive Board for the 2017-2019 Biennium:

- President – Carol Schwartz (Gamma)
- 1st Vice President – Ingrid Williams (Nu)
- 2nd Vice President – Dr. Pam Albert Devine (Mu)
- Recording Secretary – Dr. Nora Pollard (Lambda)
- Corresponding Secretary – Irene Maskaly (Iota)
- Nominations Chair – Carmela DeMarco (Gamma)

The membership will be informed via the AZS Winter Newsletter to be distributed on February 11, 2017. Elections will take place at the AZS Convention business meeting on April 1, 2017. Nominations will be open from the floor.

Committee members reviewed the committee goal, process and application form at today's meeting. The 2017-19 nominations chair will entertain all recommendations and make necessary changes for the next biennium.

Finance Committee – Gail Griffin (Nu) – The committee met on November 29, 2016 to review the 2017-18 budget. Line 7b is now a combination for both the Expansion and Membership. Line 14e has been renamed to Electronic Communication. Two new line items were added: #17 Educator's Stipend and #18 Elizabeth M. Bozearth Scholarship are also categories on the Designated Fund Sheet. The categories on the Designated Fund Sheet are funded by the budget and/or a percentage of the basket auction at convention. The Finance Committee wanted to be sure to continually increase funds for these two categories as balances grow slowly when only using basket auction monies. We also felt these two categories might be used as marketing tools for our membership and potential candidates.

Griffin moved, on behalf of the Finance Committee, that the Proposed Alpha Zeta State Budget, for the year 2017-2018, be adopted by the Executive Board as presented. The motion was adopted.

Initiation – Amy Weinstein (Gamma) and Carol Boehm (Lambda) – The committee discussed the initiation ceremony for the convention. The members were given the information each initiate received in a communication from the chairs. Details for the convention ceremony were provided to the committee.

Necrology - Ruth Mooney (Gamma) The committee reviewed the responsibilities of the chapter necrology position. Chapters were reminded about the importance of filing DKG Form 6 and the Biographical Form. The committee is planning to post a directory of our deceased sisters on our AZS Web page.

Program Planning & EEC- Carol Schwartz (Gamma)

The chairs reviewed the breakout sessions for our 2017 Convention. Mu, Theta, Epsilon and Rho will be the facilitators.

The CTAUN Conference in New York City will be held January 27, 2017. The theme this year is: "Refugees: the 21st Century Challenge"

Additional Committee Reports:

Ad-Hoc Committees

Communications/Publicity - Jan Paxton (Alpha) - The committee devised a survey form, posted it on the website and included it in the Fall AZS newsletter. When there was very little response by the original December deadline, we extended the deadline to January 1, 2017. I received several print surveys from individuals as well as from Omicron and Beta. The survey was unlinked from the website on January 4, 2017.

The next step is for the committee members to review the results of the survey and to brainstorm the actions that might be taken to improve and expand the communication efforts of AZ State. This is in the process of being done using email and google docs.

At some point, soon the committee anticipates having a Go To Meeting session to discuss our conclusions and to begin to make plans for the future.

We hope that there will be some people who would like to be a part of this expansion effort and that they will come forward, volunteering ways in which they would like to be helpful. Doing more will mean that we will need more people involved. Please email me if you have any thoughts on communications!

Committee Announcements

- **Necrology** – Chair Ruth Mooney (Gamma), requested Carol Schwartz (Gamma) to read her announcement in her absence. She listed the names of the following members who have died since February 1, 2016. They will be honored at the Celebration of Life Ceremony at the AZS convention 2017.
 - Alpha – Marie McGuire; initiated 1970; died 4/25/16
 - Alpha – Mary Jane Park; Initiated 1972; Died 3/1/16
 - Beta – Marcia Leek; Initiated 4/1/75; Died 7/12/16
 - Gamma – Elizabeth (Betty) Bruen; Initiated April 1964; Died June 13, 2016
 - Epsilon – Nancy C. Penner; Initiated April 1993; Died September 30, 2016
 - Iota – Catherine (Kate) Britton (I have not received Form 6 Death of A Member)
 - Rho – Margaret R. Strum; Initiated May 2, 1987; Died October 18, 2016
 - Xi – Frances L. Hamilton; Initiated May 7, 1982; Died October 7, 2016

Necrology Chairs were reminded that Form 2 Necrology Chapter Report 2016 is due to Ruth Mooney no later than February 1, 2017. All chapters must submit a form if they had a sister die between Feb. 1, 2016 and January 31, 2017.

- **Communications/Newsletter**- Dr. Margaret Niemiec (Rho)
Winter newsletter submission by Jan. 21, 2017 – Publication is Feb. 11, 2017
Spring newsletter submissions due by April 29, 2017 – Publication is May 20, 2017
- **Installation** – Mary Lou LeCompte (Lambda) and Jane Murphy (Sigma)
Installation of new officers will be Saturday, April 1, 2017 at the Convention banquet.
- **DKG US Forum Chair** – Carmela DeMarco (Gamma) CTAUN January 27, 2017 – DeMarco reinforced with the members that now is the time to follow all legislative issues and take action that is in the best interest of women, children and education. Read the information sent to you by the AZS Legislation Chair, Dr. Judith s. Nappi.
- **Scholarship/Stipends** - JoAnne Applegate (Zeta) reported.
There were no applicants for the AZS Scholarship nor were there any applications for Educational Stipends this period. The Margaret Abel Scholarship, Grant in Aid, applications will be reviewed over the next month or two (2). The selected applicant will be announced at the AZS convention luncheon.

New Business

- President Smith disbanded the AZS Strategic Action Plan Ad Hoc Committee, created in 2011 by President Roxanne Adinolfi. The goals of the original Ad Hoc Committee have been met.
- Pam Raynor (Epsilon) moved that “In conjunction with the dissolution of Alpha Zeta State Organization New Jersey Tau Chapter on January 14, 2017, I make a motion to retire the use of the name “Tau” as a chapter name for a newly organized AZS chapters in the future.” The motion was seconded. The motion was adopted.

Additional Announcements

- Barbara Glazewski (Lambda)– Offered information for flights to the Northeast Regional Conference, Windsor, Canada. The dates of the conference are July 12 – 14, 2017. Further information on transportation possibilities will be posted on the website and sent to chapter presidents to share with their members.
- Claire Swanson (Alpha) – To help international with their results of their new bulk emailing list, Claire asked the members present if they had received the publication of the DKG FOCUS this fall. President smith asked those who did receive it to raise their hand. No members indicated they had received this publication.

The 2017 AZS Leadership Transition Meeting will be held on June 10, 2017

The next AZS Executive Board Meeting will be held in September, 2017.

Adjournment - With no further business, the meeting was adjourned at 12:27 p.m.

Respectfully submitted,
Susan Davis (Epsilon)
AZS Recording Secretary