

The Delta Kappa Gamma Society International
New Jersey Alpha Zeta State Organization
January 12, 2013

Alpha Zeta State President Roxanne Adinolfi (Sigma) called the meeting to order at 10:03 A.M. in the all-purpose room of the Sayen Elementary School in Hamilton Township, New Jersey.

President Adinolfi called **State Chaplain Gail Griffin** (Nu) to deliver the thought for the day. Griffin read several famous quotes about New Beginnings in the New Year.

Dr. Margaret Niemiec (Rho) led the flag salute.

President Adinolfi thanked both Griffin and Niemiec. She instructed committee members and chapter presidents to meet in assigned rooms from 10:15 – 11:15 A.M.

Chapter Presidents (Library)
Convention (Room #1)
Membership (Room #2)
Program Planning/EE (Room #3)
Leadership Development (Room #4)
Rules/By Laws (Room #5)
Scholarship/Stipends (Room #6)
Past State Presidents (Faculty Room)
Finance (Room #9 Second Floor)
Initiation (Room #11 Second Floor)
Personal Growth and Services (Room # 14 Second Floor)

President Adinolfi reconvened the general business meeting at 11:32 A.M.

Parliamentarian Eileen Smith (Beta) reviewed the rules of order for the day:

- Each member must stand, state her name and chapter when addressing the body
- The elected state officers, immediate past president and chapter presidents will serve as voting members. The state treasurer and parliamentarian are non-voting members.
- Members presenting a motion must give the president a written statement of the motion. Cards (5x8) can be found on the front table.
- Reports will be limited to three (3) minutes.
- Time for discussion will be limited to less than five (5) minutes.
- Debates will be limited to five (5) minutes.

Recording Secretary Sharon Long (Iota) called the roll. The following state officers were present:

President	Roxanne Adinolfi (Sigma)	Present
First Vice President	Barbara Smith (Omicron)	Present
Second Vice President	Mary Conover (Pi)	Present

Recording Secretary	Sharon Long (Iota)	Present
Corresponding Secretary	Carol Schwartz ((Gamma)	Absent
Treasurer	Ellen Hahn (Beta)	Present
Parliamentarian	Eileen Smith (Beta)	Present
Immediate Past President	Claire Swanson (Alpha)	Present

The following chapter presidents or representatives were present:

Alpha	Catherine Cleenput
Beta	Joann Corvino for Linda Vengenock
Gamma	Saula Cutter
Delta	Anne Colin
Epsilon	Barbara Henderson
Zeta	Sarah Schaefer
Eta	Mary Zaccardi
Theta	Michele Kalmerus
Iota	Irene Maskaly
Kappa	Mimi Weis
Lambda	Kimberly Falcone
Mu	Carolyn Bennett
Nu	Jane Tallmadge
XI	Janel Schafer
Omicron	Alice Hazeline
Pi	Carol Friedrich
Rho	Dr. Margret Niemiec
Sigma	Betty Procopio
Tau	Kathleen Ginocchio

State Executive Board Meeting

Recording Secretary Sharon Long provided hard copies of the minutes from September 8, 2012 to anyone who had not received the electronic copy. President Adinolfi called for additions and/or corrections to the minutes. Corrections were noted. The minutes were approved as amended. The approved minutes will be filed in the state archives.

Corresponding Secretary and 1st Vice President Barbara Smith (Omicron) substituted for Carol Schwartz (Gamma). She reported that fifty-two notes were sent to AZS and DKG members subsequent to Hurricane Sandy. Two thank you notes were received and read.

Treasurer Ellen Hahn (Beta) provided the treasurer's report including the designated funds report. Hahn noted a balance of \$25,930.78 in the checking account as of January 8, 2013. The Margaret Abel Scholarship Award Fund has a balance of \$61,257.02. President Adinolfi asked for questions to the treasurer's report. There were none. The report will be filed for audit.

President's Report

President Adinolfi began by recognizing **Dr. Marilyn Gonyo** (Lambda) who served as a floor page during the DKG International Convention in New York City. She thanked the state chairs for submitting AZS job descriptions and responsibilities timelines. She requested the same from committee chairs who had not yet submitted their information. She requested biennium summaries from all state chairs for the convention program book to be submitted to her by February 1st. She discussed the importance of comprehensive reports noting that the convention programs from past years were helpful to securing information for the AZS history book.

The membership challenge of inviting seventy-five (75) outstanding women to membership for the 75th diamond jubilee continues.

AZS members are encouraged to attend and participate in workshops at the NERC in Maine on July 24-27th. Workshop proposals are due by February 15th. Donations for the items for the Meet the Block drawings will be collected at the transition meeting in June. Each state was asked to donate an item. NJ will donate a beach bag of reading and summer shore items. Classroom supplies for Early Career Educators /SEE are also requested and will be placed in buckets on the tables for distribution to teachers. Baltimore, Maryland will be the site of the NERC in 2015. Dates are forthcoming and will be near (not on) the Fourth of July.

Chapter presidents should consider inviting special women as honorary chapter members and to reach out to former members to offer reinstatement. Criteria were sent electronically in September 2012.

President Adinolfi spoke of the DKG Emergency Fund and how our members who were affected by Hurricane Sandy can continue to request funds. She stated the confidentiality of all submissions. She also shared that other state organizations and chapters have offered their services, financial support and prayers to AZS members. Chapter presidents are encouraged to share information about the DKG Emergency Fund with their members. President Adinolfi announced we will collect for the fund at the state convention birthday luncheon this year on April 13th. It will serve as our way of saying, "Thank you!" for the support we have received during her biennium (Hurricanes Irene and Sandy).

The Ad Hoc Archives Committee will continue to meet to prepare for the state convention. They will continue to search for memorabilia such as the state charter and the pioneer dolls. Adinolfi asked all chapter presidents to contact their long-standing members for items to display at the state and chapter history fairs. A replacement of the state charter was purchased from international for \$18.00. It will be framed and placed in the state archives.

President Adinolfi congratulated Dr. Judith Merz (Alpha) and Deborah Hoeflinger (Alpha) for their publications in the DKG Bulletin. She thanked the fourteen members who attended the CTAUN conference with her in New York City. She noted that the northern region will host a combined meeting this year. She looks forward to attending and thanked chapters who brought this to fruition.

Standing Committee Reports

Finance and Audit/Jean Jaeger (Alpha) for Ingrid Williams (Nu) – Williams announced she will have the 2013-14 proposed budget ready to present at the state convention.

Leadership Development/Dr. Pamela Albert Devine (Mu) – Devine asked each chapter to appoint a member to disseminate information. The leadership workshop will be presented at the state convention by Dr. Mary Lee Batesko (Zeta) and Mariola Strahlerg. The title of the workshop is “Children as Leaders: Korczak’s Ideology for a Peaceful Tomorrow.” She encouraged members to attend this workshop.

Membership/Mary Conover (Pi) – The membership committee met to review the forms and responsibilities of chapter membership chairs. Form 11 and the Confirmation of Invitation to Membership were distributed. Both forms are due to her by February 1st. The President’s membership challenge was affirmed. A workshop for members forty-five years of age or younger will be presented at the state convention by Dr. Beth Ann Richey and the state membership chair. The title of the workshop is “Gaining, Retaining and Involving Young DKG’s.”

Necrology/Cynthia Sokoloff (Alpha) – Sokoloff reported since the 2012 Convention she has received notification of the passing of eight AZS sisters: Sokoloff reminded chairs to submit Form 6 (Report of the Death of a Member) and Form 2 (Chapter Necrology Report) by February 1st. She asked that chapters adhere to the deadlines so she can prepare for the Celebration of Life Service at the state convention in April.

Rules/By-Laws/Margaret Madison (Sigma) and Joanne Hill (Omicron) – Hill reported the main focus of the standing committee (during the past few months) was to gather further input from all chapters for the proposed revisions to the AZS Bylaws and Standing Rules. This was done by electronic communications, in-depth discussions at chapter meetings, distribution and collection of a formal survey, and posting on the state website. Hill thanked the chapter chairs and members for their hard work and careful review/input.

Claire Swanson (Alpha) moved to suspend the rules to allow up to ten minutes for the chairs to read the proposed amendments to the bylaws and standing rules. Marie McGuire (Alpha) seconded the motion. The motion was approved.

Madison reported that the proposed changes were again reviewed in today's committee meeting. Copies (electronic and hard) were provided for today's meeting. The proposed changes and rationale were read aloud. Madison reported as per Article XV. A., the proposed changes will be published in the winter AZS Newsletter. Approval to present the proposed changes at the 2013 state convention was requested. Hill moved to consider the proposed changes to the AZS Bylaws and Standing Rules for presentation to the membership at the AZS convention in April 2013. Alice Hazeltine (Omicron) seconded the motion. The motion was approved.

President Adinolfi thanked the members of the AZS Bylaws Ad Hoc Committee (Chair Dr. Judith Merz, Dr. Beth Ann Richey, Barbara Smith, Claire Swanson, Margaret Madison, and Joanne Hill) for exemplary completion and compliance of designated duties. ("The ad hoc committee will align the state bylaws/standing rules to reflect the structure of the DKG Constitution and Standing Rules.")The committee was appointed on March 24, 2012 at the AZS Convention business meeting. President Adinolfi formally dissolved the committee at the state meeting as of today, January 12, 2013.

Program of Work/EE Barbara Smith (Omicron) - The Program of Work Committee met to review convention program information and the workshop evaluation forms. The committee worked on the activities for the Saturday morning workshops at the convention. She stressed the need for completion of the evaluation forms at the conclusion of the workshops. This will help with future planning. Responsibilities of the convention facilitators were requested/reviewed at the committee meeting. Smith requested all contact information for facilitators be submitted to her by February 15th.

Scholarships/Stipends Dr. Carol Scelza (Eta) – Scelza reported her committee reviewed eight (8) applications for the Elizabeth M. Bozearth Scholarship. The committee will not make a recommendation to award the scholarship this year. The committee recommended the Professional Growth Stipend be awarded to Terry Boyajian and Linda Cullen of Pi Chapter in the amount of \$1,000.00 (total). President Adinolfi congratulated the recipients.

Legislation/US Forum/Carmela DeMarco (Gamma) - DeMarco announced that each member of DKG can be an effective lobbyist. She provided US Forum information. She announced the STEM legislation has passed the NJ State Assembly and is headed to the Senate. She reminded the membership that the State Board of Education continues to deal with the proposed education code and statute changes.

Research/Dr. Margaret Niemiec (Rho) – Dr. Niemiec thanked all who helped with the two research projects for this biennium. Outstanding Chapter Programs information has been compiled and sent to chapter presidents and state chairs as a PowerPoint presentation. Thirty-two (32) outstanding programs are detailed in the PowerPoint. The document will serve as an informational tool for chapters and state officers.

Professional Development Providers – A survey remains posted on the AZS Web site requesting information on professional development programs and workshops those members have presented and are willing to present in new venues.

Communications/Newsletter/Claire Swanson (Alpha) – No report.

Convention/Mary Jean Di Roberto (Rho) – Di Roberto reported that preparations for the 2013 AZS Convention are well underway. She thanked everyone for helping to make this convention special as we celebrate our 75th diamond jubilee. The chapter convention assignments are posted on the state website. She reminded members to adhere to all deadlines and requests. She announced that the costs for those attending the convention are \$42.00 registration, \$33.50 birthday luncheon/celebration and \$44.00 for the banquet. The total cost is \$119.50. The hotel will charge for the extra rooms needed for the additional morning workshops. **Sue Davis (Epsilon)** must receive AV requests as soon as possible. Members should check the state website and Constant Contact for registration information. **Jan Paxton (Alpha)** is in the process of securing the gaming license for the raffles at the convention. She is working with President Adinolfi to ensure we will have everything in order and submitted.

Initiation/Ruth Mooney (Gamma) – Mooney reported she currently has 41 women recommended to membership. She reminded the members of the President's goal to gain 75 women educators in honor of our 75th anniversary. Initiation information must be submitted by February 1st. She stressed that all who participate in the initiation ceremony at convention be on time and attend the rehearsal on Saturday morning.

Personal Growth and Services/Babette Wise (Pi) – Wise reviewed the process pertaining to the Rose and Key Awards for convention. She requested descriptive paragraphs about the recipients be sent to her by February 1st. She also asked chapters to notify her if there is no recipient of either award.

Special Committee Reports

Webmaster/Janice Paxton (Alpha) – No report.

Diamond Birthday/Marie McGuire (Alpha)/Judy Jordan (Lambda) – McGuire reported the progress of the 75th anniversary. Nine mugs remain for sale. The proceeds help to offset costs of the convention favors. She reviewed the special festivities planned for the weekend. She challenged members to meet three AZS members they do not know or have never seen before at the state convention. She requested that members fully participate in all convention activities.

75th AZS History Book/Dr. Judy Merz (Alpha) – President Adinolfi read a letter from Dr. Merz. The letter provided an update of the progress of the history book and thanks to everyone for adhering to the deadlines.

Strategic Action Plan/Mary Conover (Pi) – Conover reported the SAP has directly addressed seven (7) of the eight (8) objectives delegated to the committee by President Adinolfi. The AZS SAP has been drafted and formally presented to the state officers and chapter presidents. The plan will be sent to international for input. The plan will be presented to the membership for adoption at the state convention. The SAP will be a helpful guide for the 2013-15 biennium. Conover thanked the members of the ad hoc committee. Conover stated that the eighth (8th) objective is for chapters to construct their own SAP.

State Photographer/Michele Contala (Lambda) – Contala announced that she is working on a slide show for the state convention. She will need photographs from the chapter to include in the show. Photos should be submitted to her as soon as possible and clearly marked. Hard photographs will be scanned and returned to chapter presidents.

All written committee reports will be filed with the minutes.

Unfinished Business – None

New Business – None

Announcements – None

Adjournment – The meeting was adjourned at 12:58 P.M.

Respectfully submitted,

Sharon Long (Iota)
2011-13 Recording Secretary