



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS
DELTA KAPPA GAMMA™

New Jersey Alpha Zeta State Organization
Saturday September 12, 2015

Alpha Zeta State State President, **Barbara Smith (Omicron)**, called the meeting to order at 10:00 a.m. in the all-purpose room of the Sayen Elementary School in Hamilton, NJ.

President Smith called on Alpha Zeta State Motivator, **Babette Wise (Pi)**, to deliver the motivational thought of the day.

First Vice President, **Carol Schwartz (Gamma)** led the flag salute.

President Smith instructed committee members and chapter presidents to meet in assigned rooms from 10:15 to 11:15 a.m.

Chapter Presidents – Library
Program Planning &EEC – Room 1
Membership, Expansion, And Y's– Room 2
Leadership Development Room 3
Convention – Room 4
Necrology – Room 5
Special Awards – Room 6
Technology Demo/ AZS website (Multi-media room)

President Smith called the meeting to order the general business meeting at 11:30 a.m.

Parliamentarian, **Lori Daly (Omicron)** reviewed the rules of order for the day:

- Each member must stand and state her name when addressing the body.
- The elected state officers, immediate past president and chapter presidents will serve as voting members. The state treasurer will be a voting member. The parliamentarian is a non-voting member.
- Members presenting a motion must give the president a written statement of the motion. Cards (5 x 8) can be found on the front table.
- Reports will be limited to three (3) minutes.
- Time for discussion will be limited to less than five (5) minutes.
- Debates will be limited to five (5) minutes.
- A second is not needed if the motion comes from committee.

A quorum being present, the meeting was called to order.

President	Barbara Smith (Omicron)	Present
First Vice President	Carol Schwartz (Gamma)	Absent
Second Vice President	Dr. Pam Albert Devine (Mu)	Present
Recording Secretary	Susan Davis (Epsilon)	Present
Corresponding Secretary	Ingrid Williams (Nu)	Present
Treasurer	Ellen Hahn (Beta)	Present
Parliamentarian	Lori Daly (Omicron)	Present
Immediate Past President	Mary Conover (Pi)	Present

The following chapter presidents or representatives were present:

Alpha	Catherine Cleenput
Beta	Joyce (Kelly) Johnson
Gamma	Saula Cutter
Delta	Karen Cohen
Epsilon	Pam Raynor
Zeta	Sarah Schaefer
Eta	Vickie Warner
Theta	Joyce Breitweiser
Iota	Candice Zachowski
Kappa	Mimi Weiss
Lambda	Annabelle Boehm
Mu	Kathy Froriep
Nu	Christine Musick
Xi	Janel Schaefer
Omicron	Gail Starr
Pi	Robin Atkins
Rho	Dr. Margaret Niemiec
Sigma	Charlotte Orfe
Tau	Susan Beekman

Recording Secretary, Susan Davis (Epsilon), provided hard copies of the April minutes to anyone who had not received an electronic copy. President Smith called for additions and/or corrections to the minutes. The minutes were approved and will be filed in the state archives.

Corresponding Secretary Ingrid Williams (Nu) read a thank you note from Susan Davis (Epsilon) regarding her recent surgery.

Treasurer Ellen Hahn (Beta) provided the treasurer's report. Hahn reported a balance of \$16,132.83 in the checking account of AZS as of September 5, 2015. The Margaret Abel Scholarship Fund has a balance of \$62,935.84 as of July 31, 2015. President Smith asked for questions to the treasurer's report. Hearing none, the report will be filed for audit.

President's Report Barbara Smith (Omicron)

President Smith welcomed all and introduced the officers for this biennium.

- 40 Members attended Regional in Baltimore- 5 presenters,
- The Next NE Regional is on Ontario, Canada in 2017.

- The Strategic Action Plan (SAP) is revised and on the website – create a sustainable organization. We have 950 members and membership is declining.
- The following members are on International Committees: Claire Swanson (Alpha), Judy Merz(Alpha) and Carmela DeMarco(Gamma), on the NE Forum
- The Ad Hoc Committee met on The President’s Award. The revisions are online. Thanks to Barbara Henderson (Epsilon), Carmela DeMarco(Gamma) , Judy Merz(Alpha) and Barbara Smith(Omicron). They have completed their task and are now officially disbanded.
- Special Committees to Continue: 1). SAP – Nora Pollard(Lambda), Chair. 2). X.Y.Z’s, Jane Flanagan(), Chair., 3). AZS Arts – Linda Adams(Epsilon), Chair.
- There will be technology training at every state meeting.

Committee Standing Reports (complete committee reports are attached as reference)

Leadership Development Dr. Nora Pollard (Lambda)

The members of the committee discussed their role including: initiate’s orientation at convention and new chapter officer r=training. The Golden Gift Seminar information was announced. The 2016 seminar will be held July 17-29, 2016. The application deadline is Dec. 1, 2015.

Membership Dr. Pam Devine(Mu)

The Membership, Expansion, Pam Miller, chair, and X and Y’s Committee, Jane Flanagan () chair, met together. There was a discussion on the importance of membership in the continued vitality of the society. The committee reviewed information and agreed the Membership Goal would be to initiate four new members from each chapter in 2016. Pam Miller handed out a letter asking each chapter to gather information about which districts/schools/buildings their Chapter has a presence. The letter contained a sample-spread sheet for recording. Collected data should be sent in by Nov. 1, 2015.

Special Awards Luella Vengenock(Beta) and Barbara Henderson(Epsilon)

The Rose and Key Awards and the Dedicated Service Award will remain the same this year. Any changes to be made will be sent to the AZS Executive Board for approval and then voted ion at convention.

Nominations Claire Swanson(Alpha) reporting for Roxanne Adinolfi(Sigma)

At this time the state has not received any requests for endorsements for international nominations for 2016-2018.

Finance Committee Gail Griffin(Nu)

There is a new finance committee. The members include: Gail Griffin(nu) chair, Marlene Vivino(Zeta),and Linda Hofman(Omicron). The committee is preparing the budget from presentation at the January meeting.

Legislation Susan Beekman (Tau)

CTAUN is January 22, 2016. Register by Jan.12, 2016. The focus is: Stewardship for a Sustainable World: Education Fir the Sustainable Development Goals.

Rules and Bylaws Dr.Barbara Glazewski(Lambda)/Irene Maskaly (Iota)

The co-chairs received 3 RBL-1 forms from the following committees: Expansion, Strategic Action Planning, and Finance. The committee is currently reviewing these proposed amendments/revisions and will present the final versions to the Executive Board in January.

Newsletter/Communication Dr. Margaret Niemiec (Rho)

The following lists the topics and submission dates for this year's newsletters.

Fall 2015 - Submission date: Oct. 17, 2015 . Focus: chapter news of a professional nature, information from individual committees Winter 2015 – submission date: Jan 23, 2016. Focus: The upcoming AZS Convention and other State business. Spring 2016 –submission date: April 30, 2016. Focus: chapter professional news, information fro the executive committee , individual committees and reports from Convention.

Convention Mary Jean DiRoberto (Rho), Jan Paxton (Alpha), Susan Davis (Epsilon)

The 2016 Convention was held at the Somerset Doubletree Hotel on April 8-10. The cost for a room for two will be \$131.10 including breakfast. For a triple, the rate is \$142.60 and \$154.10 for a quad. This year's chapter responsibilities were discussed.

Program Planning Ingrid Williams reporting for Carol Schwartz (Gamma)

- Chairs reviewed and discussed the chapter responsibilities they will have.
- They reviewed the society purposes, mission and vision statements and learned that each meeting, chapter and state, must relate to these important documents of our society and programs about the UN, supporting Early Education and a focus of the Arts.
- A list of book titles suggested by last year's book discussion groups and committee members was created.
- The chapters need to share programs ideas with one another. Chapter chairs have been asked to send program they would like to share with other chapters around the state.
- Convention Program Recommendations Forms must be submitted by Sept. 1st. The committee will vote on the 8 programs needed for convention.

Necrology Ruth Mooney(Gamma)

The committee was sad to hear that the following sisters had passed.

Gamma Sara (Reba) Burrichter

Epsilon E. Lucille Whitmore

Zeta Florence Bak- Kernaghan

Zeta Carolyn Campbell

Please fill out Form 6 Death of a Member as soon as it is reported. The committee discussed the formation of a Necrology Record of all sisters, by chapter, to be posted on the website. Information of this will be sent to Necrology chairs and a copy to chapter presidents. The due date for reporting at convention is Feb.1,2016 and tributes with pictures are due March 1, 2016.

Yearbook Saula Cutter(Gamma) and Jan Wilson (Gamma)

The 2015-2016 DKG NJ Yearbook has been distributed to the yearbook chairs, presidents and AZ Webmaster. The directory is in PDF format. Training will be provided at the Spring State Leadership training so that all chapters can use the template. The chairs will work throughout the year to see that all chapters' Word versions of the yearbook directory are formatted in the same manner.

Additional Reports:

X and Y's report included in joint meeting with Expansion and Membership

Arts Linda Adams(Epsilon)

The committee expects to utilize the same space at next year's convention.

New Business: None

Announcements

President Smith thanked the social committee.

Doris Lambert reflected in the Regional Meeting in Baltimore.

Sue Davis announced there is additional parking at Sayen School on the other side of the building.

Claire Swanson announced there is a video from International.

The next state meeting will be held on January 10, 2015.

Adjournment

With no further business, the meeting was adjourned at 12:45p.m

Respectfully submitted,
Susan Davis (Epsilon)