

**AZS President’s Chapter Honor Award for Excellence  
Application  
2015-2017**

Chapter: \_\_\_\_\_ President: \_\_\_\_\_

The AZS executive committee challenges each chapter to become an Honor Chapter during 2015-2017. The criteria are in agreement with the goals and purposes of Delta Kappa Gamma Society International, the areas of focus of the AZS Strategic Action Plan, and the state president’s biennial goals. A chapter must accomplish 34 of the 38 criteria to be recognized.

Attainment of Honor Chapter status is the responsibility of ALL chapter members, guided by the chapter president, chapter officers, and chapter committee chairs. We wish your chapter success.

**Directions for Reporting:**

- ✓ Complete the summary chart below. Check each item achieved between July 1, 2015 and March 1, 2017.
- ✓ Provide evidence requested and attach it or write it in the box on the right.
- ✓ The chapter president must sign and date the report, validating the authenticity of the report.
- ✓ Send the entire report to State President, Barbara Smith, by March 1, 2017.

Awards will be presented at the AZS Convention, April 1, 2017.

I.	Society Impact on Education (7)	Evidence
<input type="checkbox"/>	<p><u>Consistently</u> distributed and/or discussed pertinent information shared by the US Forum Chair and the AZS Legislative Committee concerning policies, decisions, and practices concerning education, women and children.</p> <p><u>Evidence:</u> Dates and topic titles shared</p>	
<input type="checkbox"/>	<p>At least one chapter member attended a CTAUN Conference each year of the biennium.</p> <p><u>Evidence:</u> Name(s)</p>	
<input type="checkbox"/>	<p>Implemented at least one program or project specifically designed to support early-career educators.</p> <p><u>Evidence:</u> A program or project suggests careful planning and participation. Describe in detail.</p>	

<input type="checkbox"/>	<p>Implemented at least one program or project specifically designed to support Schools for Africa.</p> <p><u>Evidence:</u> A program or project suggests careful planning and participation. Describe in detail.</p>	
<input type="checkbox"/>	<p>Participated in a program of public outreach, such as providing educational assistance and/or volunteer service to the community.</p> <p><u>Evidence:</u> A program suggests careful planning and participation. Describe in detail.</p>	
<input type="checkbox"/>	<p>Submitted at least one new outstanding chapter project and/or program to the AZS Educational Excellence/Program Planning Chair as requested.</p> <p><u>Evidence:</u> Description of program to Chair</p>	
<input type="checkbox"/>	<p>Addressed multiple Purposes of the Society in planning programs.</p> <p><u>Evidence:</u> Program titles and purpose(s) supported by each.</p>	
<b>II.</b>	<b>Membership (9)</b>	<b>Evidence</b>
<input type="checkbox"/>	<p>Used international materials, such as <i>Pride in the Big Picture</i>, as part of chapter orientation for initiates.</p> <p><u>Evidence:</u> Date and material used</p>	
<input type="checkbox"/>	<p>Implemented a program and/or activity specifically designed to connect various generations of members.</p> <p><u>Evidence:</u> A program or activity suggests careful planning and chapter participation. Describe in detail.</p>	
<input type="checkbox"/>	<p>Recognized members for membership milestones. (5 years, 10 years, etc.)</p> <p><u>Evidence:</u> Types of recognition</p>	

<input type="checkbox"/>	<p>Increased the number of active members* by at least 10% from July 2015 through March 1, 2017, including initiates accepting the invitation to membership.</p> <p><u>Evidence:</u> Number of active members July 2015 and number of active members March 2017.</p> <p>*“Active” refers to the type of membership, not to members’ participation level. The alternate types of membership are “reserve” and “honorary.”</p>	
<input type="checkbox"/>	<p>Offered chapter members re-orientation using international materials, such as <i>Sustaining Pride in the Big Picture</i>, at a minimum of one meeting each year of the biennium.</p> <p><u>Evidence:</u> Date and material used</p>	
<input type="checkbox"/>	<p>Reinstated* at least one member.</p> <p><u>Evidence:</u> Name of member</p> <p>*Reinstatement does not include situations of late dues or transfers. A reinstated member is a resigned member who has asked to re-join.</p>	
<input type="checkbox"/>	<p>Implemented a plan designed to publicize the benefits of membership to non-members.</p> <p><u>Evidence:</u> Date implemented and description of the plan.</p>	
<input type="checkbox"/>	<p>Updated Member Biographical Data.</p> <p><u>Evidence:</u> Date and process used.</p>	
<input type="checkbox"/>	<p>Celebrated achievements of members.</p> <p><u>Evidence:</u> Name, date and celebration activities.</p>	
<b>III.</b>	<b>Leadership Development (6)</b>	<b>Evidence</b>
<input type="checkbox"/>	<p>Selected at least one member with five years or less in the Society to serve as a chapter chair or in an officers’ position.</p> <p><u>Evidence:</u> Name and position</p>	

<input type="checkbox"/>	At least one member attended the regional conference and/or one member (same person or different person) attended the international convention.  <u>Evidence:</u> Name and event	
<input type="checkbox"/>	At least three members (in addition to the chapter president) attended each January and September state meeting throughout the state biennium.  <u>Evidence:</u> Names for each meeting	
<input type="checkbox"/>	Chapter officers who were invited attended the leadership training.  <u>Evidence:</u> Names	
<input type="checkbox"/>	A chapter member presented a chapter program.  <u>Evidence:</u> Name, date and program title	
<input type="checkbox"/>	A member presented a program or workshop at another chapter, a state convention, a regional conference, or the international convention.  <u>Evidence:</u> Name, date, program title, and event	
<b>IV.</b>	<b>Communication/Technology (7)</b>	<b>Evidence</b>
<input type="checkbox"/>	Developed or continued a chapter website linked to international (DKG.org).  <u>Evidence:</u> Site linked to <a href="http://DKG.org">http://DKG.org</a>	
<input type="checkbox"/>	Provided at least one chapter program focusing on technology.  <u>Evidence:</u> Date and program title	
<input type="checkbox"/>	Published a chapter newsletter in electronic/print format at least twice a year.  <u>Evidence:</u> Copy of newsletter to state president when distributing to members.	

<input type="checkbox"/>	Contributed at least one article (chapter news or individual member achievement) to the AZS News.  <u>Evidence:</u> Newsletter volume and number	
<input type="checkbox"/>	Submitted a chapter activity and/or member achievement for publication in a local news source.  <u>Evidence:</u> Copy of the article submitted	
<input type="checkbox"/>	Urged members to utilize DKG and AZS websites when appropriate.  <u>Evidence:</u> Method and frequency	
<input type="checkbox"/>	Referred to specific articles/information in the <i>Bulletin (Journal and Collegial Exchange)</i> , <i>DKG News</i> , other official international publications, and/or <i>AZS News</i> at each chapter business meeting during the biennium.  <u>Evidence:</u> Chapter meeting agendas	
<b>V.</b>	<b>Finances (3)</b>	<b>Evidence</b>
<input type="checkbox"/>	Submitted financial forms on time: <ul style="list-style-type: none"> <li>• Form 15 by July 15<sup>th</sup></li> <li>• The 990N form by July 15<sup>th</sup></li> <li>• Chapter dues by November 15<sup>th</sup></li> </ul> <u>Evidence:</u> Dates submitted for each report	
<input type="checkbox"/>	Sponsored at least one non-dues revenue activity during the state biennium.  <u>Evidence:</u> Date(s) and description of activity	
<input type="checkbox"/>	Provided a grant/stipend to a non-member or provided a scholarship/stipend to a chapter member.  <u>Evidence:</u> Dates and names of recipient(s)	

VI.	Commitment to AZS /DKG (6)	Evidence
<input type="checkbox"/>	Submitted and received approval of revised chapter rules from state chair during the biennium.  <u>Evidence:</u> Notice of approval from state chair	
<input type="checkbox"/>	Developed a chapter strategic action plan as approved by the state SAP chair during the biennium.  <u>Evidence:</u> Notice of approval from state chair	
<input type="checkbox"/>	Submitted requested biennial chapter reports by the due dates.  <u>Evidence:</u> Date submitted for each report.	
<input type="checkbox"/>	Submitted yearbook information by the requested due date.  <u>Evidence:</u> Date submitted	
<input type="checkbox"/>	Planned a program that included visual and/or performing arts.  <u>Evidence:</u> Date and program description	
<input type="checkbox"/>	Realized attendance of a minimum of 20% of chapter's active members at the state conventions.  <u>Evidence:</u> Number of active members who attended the state convention each year and the number of active members each year.	

- Dates reflect state biennium of July 1, 2015, to March 1, 2017 unless otherwise indicated.

By my signature, I certify that the information recorded on this application is accurate.

Chapter President's signature: \_\_\_\_\_