

Presidents' Page

The Delta Kappa Gamma Society International Newsletter for Chapter Presidents



Greetings Chapter Presidents,

We hope this newsletter finds you and your family safe and healthy. These are truly different times for all of us. We are searching to define what our new “normal” looks like. Teachers have had to learn how to teach classes online and chapters have been forced to find new ways to meet and pay dues.

Perhaps you were faced with the challenge of how to continue to keep your chapter afloat during these times. We know that no one anticipated the end of your biennium to be quite like this, but remember that your service does not end until June 30 even though you may have already elected chapter officers for 2020-2022. The international president serves until the end of the 2020 International Convention. Participate in virtual events with your incoming chapter president in lieu of attending convention. If you have not sent in your [Form 110](#), which lists your new officers, please do so now so that HQ can update their credentials on July 1. This form can be found on the website under **Forms>Reports**.

With the 2020 International Convention in Philadelphia, PA officially cancelled, make plans to view the virtual events in July in place of the convention with your incoming chapter president.

As immediate past president, you become the incoming president's major supporter. It will be your job to help her and your chapter succeed. It takes all officers, committee chairs and members to build a strong chapter.

Remind the chapter president to ensure that the chapter treasurer files an IRS Form 990 if you are in the U.S. This is an important financial procedure to keep your tax status as a part of the Society.

Make sure that she has a copy of your *Chapter Rules, State Organization Bylaws, Guidelines for Chapter Leaders*, and the *Constitution and International Standing Rules*.

For historical purposes, summarize chapter activities of the year (or biennium). Clean your files and discard all unnecessary and out-of-date materials. Remind the treasurer and membership chair that obsolete forms should be discarded. You can check the *Guidelines for Chapter Leaders* for the forms you should keep. Meet (as immediate past president) with the 2020-2022 executive board concerning plans for the coming year. Provide opportunities for recognition and appreciation of the members' contributions to the profession, the community, and the Society at all levels. Lastly, be ready to help your successor flourish as a chapter leader.

Dedicate time to check with each of your members who were registered for the 2020 International Convention. The 2018-2020 Administrative Board voted to cancel the convention at its May meeting. Those members who were still registered as of May 18, 2020 will be eligible to receive a complete refund, donate their refund, or apply it to the 2022 International Convention. Members should check their spam folder if they have not received the refund email.

Society Headquarters Staff

“DKG PINS” TAKES ON A NEW MEANING

DKG members are well aware of the pins associated with membership. This “pin”, however, is found in the virtual world of Pinterest. Pinterest is a social networking site for gathering and sharing interests, recipes, and home and style inspiration. This site allows users to visually share, and discover new interests by “pinning” images or videos to their own or others' boards. Users can also browse what other users have pinned. Teachers can create collaborative boards that make it simple to work together on projects, build better lesson plans, swap pins and ideas with educators across the globe, or just connect over shared ideas. DKGSI has many Pinterest “boards” such as “Remote Learning” and “STEM” that you can follow to get our latest finds delivered right to your home feed. It is easy and free to set up an account and start pinning! Go to [pinterest.com](https://www.pinterest.com) or download the app, create an account, and they will walk you through creating your first boards and pinning.

Find our account at www.pinterest.com/DKGSIG/ or by searching for DKGSI in the app and then click “follow.”

DUES PORTAL

The dues portal opened on April 22 and we already have dues payments coming in to be processed. If you notice some discrepancy in the order information, please contact one of our membership specialists via chat, email, or phone **before** completing your order. They will be able to make the corrections needed so that your order will match your check. Treasurers are reminded not to send an order that does not match the check as this will delay your payment getting processed and may result in the return of your order/payment for additional corrections.

President to President

by Cathy P. Daugherty, RP, international president 2018-2020

What a difference a month or two can make! Earlier this year no one foresaw a COVID-19 pandemic and its many ramifications on our lives. The top priority for our Society remains and will remain the health and safety of members. Chapter presidents are on the frontline seeing firsthand how this pandemic is affecting members. Beyond contracting the illness itself, many face loss of income in their families and may be struggling to make ends meet. The economic issues surrounding this pandemic necessitate that we be especially cognizant when collecting dues for 2020-2021. The stress will be great at all levels, particularly for treasurers.

The DKG *Constitution* establishes June 30 as the deadline for submission of dues payments by members to chapter treasurers (Article IV. C. 1.). However, it also states that “The international portion of the dues shall be sent between July 1 and September 30.” (Article IV.C.4.) No one should consider dropping a member for not paying dues until after September 30, 2020. Of course, that holds true in any year, but it is even more important this year in light of COVID-19 issues. We need to be flexible, creative, and empathetic. Each chapter president needs to work closely with the chapter treasurer and elected officers to formulate a dues collection plan. If you suspect a member has a need, approach her with the idea of paying via installments or bestow an anonymous “Dues Paid!” gifted by a member. Many members want to help and have the means to do so. Seek them out. No one wants to lose a valued member either physically or fiscally to this pandemic.

Chapter leaders also need to consider the “how” of paying dues with most meetings cancelled. Ask members to mail their checks to the chapter treasurer. Some chapters use PayPal and other electronic means which facilitate the process. Others might chose to bring their payment to the treasurer’s home or rendezvous with her in the parking lot of a grocery store/drugstore on a set day and time...remembering to maintain social distancing and wearing a mask. Whatever you do, address dues collection NOW. We’ve all learned that waiting a month or two can totally change our world.

Have a new chapter treasurer? Please make sure to complete the Form 87, Change of Treasurer Form, in full and return it to mem@dkg.org. We use this form to notify the IRS of this change, so it is important that the information listed on this form be complete, including the chapter EIN. You can find Form 87 under Forms and then Treasurer. You will find a Word and PDF version listed for your benefit. If you are using an older version of this form, please download and use this version.

IRS FORM 990 DUE

Only chapters in the U.S. must remember to file the IRS [Form 990](#) between July 1, 2020, and November 15, 2020. Find a link on the Society website.

If the chapter fiscal year is not July 1 to June 30 or the filing is not accepted, contact Peggy Jonas, Finance Director, (peggyj@dkg.org) for assistance. Treasurers should send a copy of the acceptance of filing IRS Form 990 to the state organization treasurer and keep a copy for chapter records.

If the 990 is not filed for three consecutive years between July 1 and November 15 with the correct fiscal year, the non-profit status of the chapter will be revoked. From the date of revocation, the U.S. state organization, chapter or coordinating council is removed from the umbrella of The Delta Kappa Gamma Society International and the income becomes taxable.

FORMS 15 AND 16

Chapter treasurers can find the Form 15 report on Chapter Connect or obtain a copy from the state organization president. Data is compiled and reported each year, so information from each chapter is very important. State organization treasurers can find Forms 15 and 16 in their State Connect.

Things to remember:

June

- ◆ June 5: Members should respond to convention email for refund
- ◆ June 30: All dues should be paid to chapter treasurer

July

- ◆ July 7-10: Stay tuned to the DKG website for virtual events featuring workshops presented by members, keynotes from featured speakers, and other content from International.
- ◆ July 15: Chapter Treasurer Annual Report

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